
Glendale Community Middle School
Brewery Road
Wooler
Northumberland
NE71 6QF



Mr M Deane-Hall
Headteacher

Northumberland
COUNTY COUNCIL

Tel 01668 281470

e-mail glendalemiddle@woolerandglendale.co.uk

Dear Applicant

Thank you for your interest in the post of higher Level Teaching Assistant at Glendale community Middle School.

We are looking for a special person to join us as a higher level teaching assistant here at Glendale Community Middle School following the promotion of the current post holder. The role encompasses working alongside teaching staff to provide support for teaching and learning across the curriculum under the direction of our SENDCo, being a form tutor and a small number of class teaching sessions across the week. The role will also support provision for some of our children with special educational and mental health needs and disabilities. The successful candidate will engage fully in the life and work of the schools here in Wooler.

Do you relish a challenge? Are you a strong team player? Are you resilient and a highly effective communicator? Are you a motivated individual who has a passion for providing the best care and learning experiences for children? If you can answer yes to all of these then we want you!

The successful candidate will be a dedicated, caring and enthusiastic individual who has a real passion for learning. The post is initially a fixed term post until the end of the current academic year of 30 hours and 25 minutes minutes per week, term time + five days. GCSE Maths and English at grade C, child care qualifications and experience supporting children's learning are essential. You will enjoy challenges, be self-motivated, and demonstrate considerable skill and a passion for learning.

Glendale Community Middle School is a lovely place to learn and to work. We have 118 super children in our Middle School and around 250 from 2 years old to 13 years old in our wider school family of Little Acorns Nursery and Wooler First School.

If you wish to apply for the post, you should return two documents below:

Application Form

Please complete all parts of the application form as fully as possible.

Criminal Records Declaration Form

This form explains that a satisfactory Enhanced Certificate of Disclosure of Criminal Convictions is an essential requirement for this post. You must complete either Box A or Box B. If you need to complete Box B you must disclose all unspent convictions, cautions, reprimands and warnings. Please note that any convictions, cautions, reprimands or and warnings in relation to sexual offending, violent offending and/or safeguarding cannot be considered to be "spent" and therefore should be disclosed.

It is important that the school has information about whether or not you have any convictions so that this can be discussed with you at interview. Failure to return the Criminal Records Declaration Form before interview (and, in the case of the successful candidate, failure to subsequently obtain a satisfactory Enhanced Certificate of Disclosure from the Disclosure and Barring Service) will unfortunately disqualify you from further consideration for this post.

Please note that disclosing criminal convictions will not necessarily prevent you being appointed. This information will be considered in light of its relevance to the post, as set out in the Criminal Records Code of Practice for Staff and Volunteers.

All applicants are required to complete Box C. This information is necessary to facilitate the appointment process if you are successful in your application for this post.

These forms should be returned to:

Mr M Deane-Hall at the above address, by 12noon, **Wednesday 12th January 2022**

I look forward to receiving your application.

Yours faithfully

M Deane-Hall

Mr M Deane-Hall
Executive Head Teacher