

Year 7 Computing: Home Learning Week 13

Greetings Year 7!

This week's activity focus is: advertising using Publisher!

Take care, stay alert, stay safe!

Mrs P, in ICT ☺

Task	Description
1	<ul style="list-style-type: none"><li>On your computer, open Microsoft Publisher. Select a blank flyer – this should be A5 size.</li><li>If you don't have Publisher, you can do this on Word.</li></ul>
2	<ul style="list-style-type: none"><li>Save it onto your computer – go to <b>file</b> and <b>save as</b>, and save your work as "climate rally advert *initials*".</li></ul>
3	<ul style="list-style-type: none"><li>You are going to create a flyer to advertise a climate change rally in Wooler.</li><li>A flyer is a piece of advertising that people often handout in the street, or post through letterboxes to advertise their product or an event.</li><li>First think of a cool name for the rally! Remember it is being held in Wooler, so that might help with choosing something funky that would grab attention!</li></ul>
4.	<p>Next, you need to add information about the rally. This should include</p> <ul style="list-style-type: none"><li>Where it will be</li><li>The time it will start</li><li>The date</li><li>The types of activities that might be found at the rally</li><li>The names of any guests at the rally, that might help to encourage people to attend</li><li>The price of the tickets (or even if you can pay at the gate?)</li><li>Will there be refreshments? Or freebies to attract more people to attend?</li></ul>

5	<p>Next, you need to add some pictures from the internet. Choose carefully, pictures that will encourage people to attend, and that show the main reason for the rally. Try not to use pictures of people, but think creatively about how your pictures fit the type of rally that you are advertising.</p> <p>Think about the background colours of your flyer as well – make sure that it fits with the pictures you choose.</p>
6.	<ul style="list-style-type: none"> <li>Finally, if you can add a border to your work. To do this in Word, go to Design, Page Borders (on the right). Select Box (two down on the left) and then click on Apply to “whole document” (on the bottom right). Click on OK, and you should have a border.</li> <li>You can change the style of the border in the second column, by choosing from the styles, colours and width – BUT BEWARE! Take care if choosing the art style – you don’t want to take away the design of your flyer!!!</li> </ul>
7	<ul style="list-style-type: none"> <li>When you have finished, save your work by clicking on file and save.</li> </ul>
8	<ul style="list-style-type: none"> <li>When you have saved it, try uploading it to school 360, so that I can see it.</li> <li>To do this, first sign into school360 – there’s an instruction sheet on the home learning page if you don’t know how to do this</li> <li>Now click on <b>resources</b>. This is on the main school360 screen.</li> <li>Then click on <b>J2E</b></li> </ul> <div data-bbox="820 1158 956 1274" data-label="Image"> </div> <ul style="list-style-type: none"> <li>Now click on <b>upload</b> – it looks like this</li> </ul>
9	<div data-bbox="692 1400 868 1449" data-label="Image"> </div> <ul style="list-style-type: none"> <li>Now click on <b>choose files</b> - This is in the middle of your screen.</li> <li>When you do this, a menu will come up, like it does when we save the work at school.</li> <li>Choose the file you wish to upload – it should be the file you saved before called “climate rally advert *initials*”. Then I should be able to have a look at your work.</li> </ul>